



# Symphony of Trees

P.O. Box 14 • Napoleon, OH. 43545

Phone: 419-592-0540

[www.symphonyoftrees.com](http://www.symphonyoftrees.com)

Center for Child & Family Advocacy • Northwest Ohio C.A.S.A. • Henry County Hospital

18<sup>th</sup> Annual Symphony of Trees – *Dreaming of a White Christmas*

The Armory Arts & Events Center – November 7 – 11, 2018

## Donation Pledge Sheet

*I am pleased to make the following monetary donation and/or donate the following item(s):*

- Monetary donation (please refer to sponsorship levels and policy) in the amount of \$ \_\_\_\_\_
- Monetary donation to decorate a tree in the amount of \$ \_\_\_\_\_
- Decorative item(s) (centerpiece, wreath, etc.), as follows: \_\_\_\_\_
- Auction or raffle item(s) as follows: \_\_\_\_\_
- Decorated tree: Size of tree: \_\_\_\_\_ Theme of tree: \_\_\_\_\_

*Instructions for pick-up or delivery of item(s) donated:*

- My item(s) and/or monetary donations is/are included with this Donation Pledge Sheet.
- I will deliver the item(s) to the Center for Child and Family Advocacy on or before November 2, 2018.
- I will deliver the item(s) to the Armory Arts and Events Center on November 4 or November 5, 2018.
- Please pick up my item(s). Location of and date(s) for pick-up: \_\_\_\_\_

*Estimated retail value of item(s) donated (please list separately, if multiple donations):* \_\_\_\_\_

*Brief description of item(s) being donated to be included in the event catalog:* \_\_\_\_\_

*Specific name/company name of donor(s) to be included in the event catalog and on the website:* \_\_\_\_\_

Donor: \_\_\_\_\_

Donor's address: \_\_\_\_\_

Donor's phone number: \_\_\_\_\_ Donor's email address: \_\_\_\_\_

Donation procured by: \_\_\_\_\_

Symphony of Trees, Inc., is an IRC §501(c)(3) organization. Donations to it are tax deductible and proceeds from this event are applied toward children's programs throughout northwest Ohio through Henry County Hospital, Northwest Ohio CASA, and the Center for Child and Family Advocacy. Please complete one form for each item donated and return to Symphony of Trees, P.O. Box 14, Napoleon, OH 43545. If you have any questions, please contact Jackie Rosebrock at 419-599-0508. Thank you!

***Pick-up and Delivery Information:***

Your donations are truly appreciated. Thank you for any help you are able to give in delivering your items as follows:

***Smaller items*** being donated may be delivered on or before November 2, 2018, to:

**The Center for Child and Family Advocacy**  
219 East Washington Street, Suite 210      Napoleon, Ohio 43545      419-592-0540

***Larger items*** such as trees, furniture, etc., should be delivered on November 5 or November 6, 2018, between the hours of 9 and 7 p.m. directly to:

**The Armory Arts and Events Center**  
127 East Clinton Street      Napoleon, Ohio 43545

If you are unable to deliver your item(s), please indicate that on the donation pledge sheet with instructions regarding having someone from the Symphony of Trees pick up the item(s) from you. If you have questions, please contact Mike McColley, at 419-592-9289 for assistance in setting up a time and date to pick up your item(s).

***Donation Placement at Symphony of Trees Events:***

Symphony of Trees, Inc., reserves the right to make decisions regarding placement of each donation (e.g., raffle, silent auction, or live auction) to ensure the best possible outcome.

***Sponsorship Levels:***

Symphony of Trees welcomes all donations. All donors will be included in the program book and will receive a receipt for tax purposes. In addition, all cash sponsors of \$250 or more will receive a listing on the website, [www.symphonyoftrees.com](http://www.symphonyoftrees.com).

- **Supporter (\$250 - \$499)** A Supporter may elect to sponsor a tree, which will be 2½ to 4½ feet.
- **Friendship Sponsor (\$500 - \$999)** A Friendship Sponsor may elect to sponsor a tree, which will be 5 to 9½ feet.
- **Bronze Sponsor (\$1,000 - \$2,499)** A Bronze Sponsor may elect to sponsor a tree of any size.
- **Silver Sponsor (\$2,500 - \$4,999)** A Silver Sponsor may elect to sponsor the Children's Sunday Party, the Children's Activities, or act as a co-sponsor of Business After Hours\*.
- **Gold Sponsor (\$5,000 to \$9,999)** A Gold Sponsor may elect to sponsor the Victorian Tea, the Tapestry of Tables, or any of the events designated to a Silver Sponsor\*.
- **Platinum Sponsor (\$10,000 to \$14,999)** A Platinum Sponsor may elect to sponsor the Tailgate in the Trees, the Symphony Gala, or any of the events designated to a Gold Sponsor\*.
- **Grand Benefactor (\$15,000 or more)** A Grand Benefactor may elect to be named as the sponsor of the 2018 Symphony of Trees and to have a company name logo displayed on all publications and mentioned in all radio spots.

\*Sponsors of all events may elect to have a company name logo displayed during the event sponsored. If another donor has previously been designated as the sponsor of a particular event, other sponsorship opportunities will be offered to a later donor in the same category.